

**Bayou Vista Volunteer Fire Department
MINUTES - REGULAR MEETING July 13, 2017**

The Board of Directors of the Bayou Vista Volunteer Fire Department (BVVFD) convened for their Regular Meeting on Thursday, June 13th, 2017 at 6:00 p.m. at the Galveston County MUD #12 Reception Hall located at 2929 Highway 6, Bayou Vista, TX. A quorum of the Board of Directors was present and included the following:

President	Paula Eshelman	Present
Treasurer	Stephanie Burt	Present
Secretary	Irene Henry	Present
Director	Bob Althaus	Present

Board of Directors absent: Carlos Price

1. CALL THE MEETING TO ORDER

Meeting was called to order by the Board President at 6:05 p.m.

2. FIRST ORDER OF BUSINESS

Announcement by the President of the presence of a quorum, that the meeting had been duly called, and that the notice of the meeting had been posted in the manner prescribed by law.

3. ROLL CALL

Roll call was taken as reflected above. Vice President Price was absent due to surgery recovery.

4. PLEDGE OF ALLEGIANCE

The pledge of allegiance to the U.S. flag was led by Bob Althaus.

5. COMMENTS FROM THE FLOOR ON AGENDA ITEMS ONLY

No comments from the floor.

6. DISCUSSION

A. Status update on awarded or pending grants to BVVFD – Chief/Captain.

1. Hold until next Board meeting.

B. Status on new First Responder – Treasurer Stephanie Burt

1. Getting registration plates.
2. Consider and take possible action to approve extended warranty for the new First Responder.
Hold until next Board meeting.

C. Status on repairs to Engine One

President Eshelman waiting on update from Fire Chief.

7. ACTION ITEMS

A Consider and take possible action to approve BVVFD Fire Chief’s Activity Report for the month of June. Treasurer Stephanie Burt presented report in Fire Chief’s absence.

A motion was made by Irene Henry, 2nd by Bob Althaus and carried with all in favor to approve the report as presented.

B. Consider and take possible action to approve the General Operating Financial Report for the month of June 2017, as submitted by Stephanie Burt, Treasurer.

Bob Althaus made a motion to approve the Report as presented. The motion was seconded by Irene Henry and carried with all in favor.

C. Consider and take possible action to approve the BVVFD Board of Directors Minutes of the Regular Board of Directors Meeting of June 8th, 2017.

A motion was made by Stephanie Burt to approve the BVVFD Board of Directors Minutes of the Regular Board of Directors Meeting of June 8th, 2017. The motion was seconded by Bob Althaus and carried with all in favor.

D. Consider and take possible action to revisit Article XV – Legal Correspondence and Records Retention, Storage and Access as researched by Legal Counsel.

BVVFD's Legal Counselor reported that since BVVFD is NOT a government entity, but a non-profit organization, it is under no legal regulations/requirements for retention of files/documentation. Any file retention would be simply as deemed necessary by the Board. Irene Henry and Stephanie Burt suggested that it might be useful to some reports (minutes, audited statements, activity reports) for a short time period (such as three years) for reference purposes. President Eshelman will refine this Article and present to the Board for further discussion at the next Board meeting.

9. MEMBER'S COMMENTS

A. General Members – none present

B. Board Members

Treasurer Stephanie Burt wants to add Bob Althaus and Irene Henry as signatories at the Bank. Her request will be included in next month's Board Meeting Agenda.

C. President

President Eshelman announced the planning stages for a dinner/dance fundraiser for the BVVFD. MUD 12 Reception Hall has been reserved for Saturday, January 20th. Setup for the event will be Thursday and Friday, January 18th and 19th. Planning committee is: Paula Eshelman, Irene Henry, Linda Buckley and Kathy Bassett. Stephanie Burt volunteered as additional help for the event. Bob Althaus opposed the event and will not be a participant.

Ms. Eshelman also announced plans for the BVVFD to sponsor a Blood Drive sometime this fall.

9. ADJOURNMENT

With a motion made by Bob Althaus, seconded by Stephanie Burt, duly put and unanimously carried, the Board of Directors adjourned at 7:05 p.m.

Respectfully submitted,
Irene M. Henry, Secretary