

Bayou Vista Volunteer Fire Department
REGULAR MEETING -January 12, 2017

The Board of Directors of the Bayou Vista Volunteer Fire Department (BVVFD) convened for their Regular Meeting on Thursday, January 12, 2016 at 6:00 pm at the Community Center, located at 783 "C" Marlin, Bayou Vista, TX. A quorum of the Board of Directors was present and included the following:

President	Paula Eshelman	Present
Vice President	Carlos Price	Present
Treasurer	Stephanie Burt	Present
Secretary	Position Vacant	
Director	Robert Althaus	Present

Board of Directors absent: None
Others in attendance: Captain Doolittle.

1. CALL THE MEETING TO ORDER

The meeting was called to order by the Board President at 6:10 p.m.

2. FIRST ORDER OF BUSINESS

Announcement by the President of the presence of a quorum, that the meeting had been duly called, and that the notice of the meeting had been posted in the manner prescribed by law.

3. ROLL CALL

Roll call was taken as reflected above.

4. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Director Bob Althaus.

5. COMMENTS FROM THE FLOOR ON AGENDA ITEMS ONLY

No one in attendance. There were no comments from the floor.

6. ACTION ITEMS

- A. Consider and take possible action to approve the General Operating Financial Report for the month of December 2016.**

A motion was made by Carlos Price to approve the General Operating Financial Report for the month of December 2016, as presented by the Treasurer.

The motion was seconded by Bob Althaus.

Motion carried with all in favor.

B. Consider and take possible action to approve BVVFD Fire Chief's 2016 Activity Report for the month of December 2016.

A motion was made by Bob Althaus to approve the Activity Report for the month of December, as presented by Captain Doolittle.

The motion was seconded by Carlos Price.

Motion carried with all in favor.

C. Consider and take possible action to approve the BVVFD Board of Directors Minutes of the Regular Board of Directors Meeting of December 8, 2016.

A motion was made by Carlos Price to approve the Minutes of the Regular Meeting of December 8, 2016, as written.

The motion was seconded by Bob Althaus.

Motion carried with all in favor.

D. Consider and take possible action to formally approve the sales agreement contract with Fouts Brothers in the amount of \$85,712.00 for a new First Responder medical vehicle in the amount of \$85,712 for a Ford, F-450, DRW, 4X4, Ext Cab, utility bed, as proposed by Fouts Brothers and approved at the Regular Meeting of December 8, 2016.

A discussion followed with review of cost, etc., as presented at the Regular Meeting in December.

A motion was made by Carlos Price to formally approve the sales agreement contract with Fouts Brothers, for the purchase of a new First Responder medical vehicle.

The motion was seconded by Stephanie Burt.

Motion carried with all in favor.

E. Consider and take possible action to approve the financing through Texas First State Bank for the new First Responder medical vehicle in the amount of \$85,712 for a Ford, F-450, DRW, 4X4, Ext Cab, utility bed, based on the following quote from Texas First State Bank:

- **Purchase Price: \$85,712.00**
- **Down Payment: \$15,200.00**
- **TFB Financing: \$70,512.00**
- **Interest Rate (Exempt): 3.41% Ford, F-450, DRW, 4X4, Ext Cab, utility bed**
- **Term: 5 Years (60 Months)**
- **Est. Monthly Payment: \$1,279.72**

The Directors discussed at length increasing the down payment in order to keep the monthly payments under \$1,000 and by consensus it was determined that Stephanie Burt, as the Treasurer will be the guarantor on the note. It was determined that the following terms would be presented to the bank.

- Purchase Price: \$85,712.00
- Down Payment: \$30,712.00
- TFB Financing: \$55,000.00
- Interest Rate (Exempt): 3.41% Ford, F-450, DRW, 4X4, Ext Cab, utility bed
- Term: 5 Years (60 Months)
- Est. Monthly Payment: \$998.33

A motion was made by Carlos Price to approve the Financing through Texas First State Bank as discussed with the additional \$15,512.00 making the total down payment as \$30,712.00 in order to keep the monthly payment below \$1,000.00.

The motion was seconded by Stephanie Burt.

Motion carried with all in favor.

- F. Consider and take possible action to accept the recommendation of the Treasurer based on additional research conducted after the December meeting concerning final payment to contractor for station renovation and to amend the amount of \$2,200.00 as agreed upon by the Board of Directors at the Regular Meeting in December 2016, to the amount of \$200.00.**

A motion was made by Carlos Price to approve the Treasurer to contact the contractor to present our record of all invoices paid in the amount of \$31,000.00 along with the Budget Amendment which occurred in 2015 of \$32,000.00 for this renovation and if after meeting with the contractor if the contractor's records show additional monies owed, the Treasurer has approval from the Directors to pay the contractor for unresolved invoices up to \$2,000.

The motion was seconded by Bob Althaus.

Motion carried with all in favor.

7. DISCUSSION

A. Status update on awarded or pending grants to BVVFD (BVVFD Captain)

Pending:

1. Possible application to participate in the Worker's Compensation grant.
Captain Doolittle reported that we had not been notified if approved.

Awarded/Received:

1. No awards at this time.

B. Follow-up on NYE Fund Raiser by Chairperson, Stephanie Burt.

Chairperson, Stephanie Burt, reported that the NYE Fund Raiser was not as successful as hoped but that those who had attended had a wonderful time. Further discussion with the possibility of notifying other clubs of the availability of New Year's Eve as the BVVFD Board of Directors are not planning to provide a NYE function in 2017.

C. Equipment pending or purchased:

1. Pending:
Shower renovation in Restroom in the amount of \$1,800 is in progress.
2. Additional Equipment needs, if any.
None at this time.

8. MEMBER'S COMMENTS

- A. General Members - No Comments
- B. Board Members – No Comments
- C. President
 - BVVFD Annual Meeting - Saturday, January 21, 2017 – 10:00 a.m. MUD Bldg.

President was requested to check the By-laws to see if in fact an Annual Meeting was required. She will then contact the Board and let them know. The Annual Meetings for at least the last five years have not been attended by anyone.

9. ADJOURNMENT

A motion was made by Carlos Price, seconded by Bob Althaus, duly put and unanimously carried, the Board of Directors adjourned at 6:46 p.m.

Respectfully submitted,
Paula J. Eshelman