

Bayou Vista Volunteer Fire Department
MINUTES – REGULAR MEETING
Thursday, July 12, 2018 – 6:00 P.M.

The Board of Directors of the Bayou Vista Volunteer Fire Department (BVVFD) convened for their Regular Meeting on Thursday, July 12, 2018, at 6:00 pm. at the MUD #12 – Reception Hall – located at 2929 Highway 6, Bayou Vista, TX. A quorum of the Board of Directors was present and included the following:

President Paula Eshelman
Vice President Carlos Price
Secretary, Irene Henry

Treasurer Stephanie Burt
Absent with Notice: Director Pat Pizzo
Also Present: Fire Chief John Venzke and Fire Captain Bobby Doolittle

CALL THE MEETING TO ORDER

Meeting was called to order by the Board President at 6:05pm.

1. FIRST ORDER OF BUSINESS

Announcement by the President of the presence of a quorum, that the meeting had been duly called, and that the notice of the meeting had been posted in the manner as prescribed by the bylaws of the BVVFD.

2. ROLL CALL

Roll call was taken as reflected above.

3. PLEDGE OF ALLEGIANCE

The Board stood for the Pledge of Allegiance to the US flag.

4. COMMENTS FROM THE FLOOR ON AGENDA ITEMS ONLY – None.

5. DISCUSSION

- A. Status update on awarded or pending grants to BVVFD – Chief/Captain.
No updates.
- B. Consider and take possible action to approve BVVFD Fire Chief’s Activity Report for the month of June 2018. A motion was made by Irene Henry, 2nd by Carlos Price and carried with all in favor to approve the report as presented.
- C. Discuss possible future or upcoming equipment needs.
A motion was made by Carlos Price, 2nd by Stephanie Burt and carried with all in favor to approve purchase of 10 air packs with bottles for a total price of \$7,000. The bottles will last 7-8 years. The packs will be placed in both engines (four in each) and in the rescue vehicle (two).

6. ACTION ITEMS

- A. Consider and take possible action to approve the BVVFD Board of Directors Minutes of the Regular Board of Directors held June 14, 2018. A motion was made by Carlos Price, 2nd by Irene Henry and carried with all in favor to approve the minutes as presented.
- B. Consider and take possible action to approve the General Operating Financial Report for the month of June 2018, as submitted by Stephanie Burt, Treasurer. A motion was made by Carlos Price, 2nd by Irene Henry and carried with all in favor to approve the report as presented. A motion was also made by Carlos Price, 2nd by Irene Henry and carried with all in favor to discontinue

automatic transfer of \$1,000 per month from checking to savings as proposed by Treasurer, Stephanie Burt.

- C. Consider and take possible action to approve the expenses to date versus the 2017-2018 Budget, as reported by Stephanie Burt, Treasurer. A motion was made by Irene Henry, 2nd by Carlos Price and carried with all in favor to approve the expenses to date versus the 2017-2018 Budget as presented.
- D. Consider and take possible action to approve amending the 2017-2018 Fiscal Year Budget, as presented by Stephanie Burt, Treasurer. A motion was made by Carlos Price, 2nd by Irene Henry and carried with all in favor to table this action until the September meeting.

The Board will conduct a workshop at the August meeting to prepare a preliminary budget for Fiscal Year 2018-2019. The final 2017-2018 Fiscal Year Budget and the preliminary 2018-2019 Fiscal Year Budget will be presented for approval at the September meeting.

- E. Consider and take possible action to approve the resignation of Stephanie Burt, Treasurer, effective at the Regular Meeting of October 11, 2018, with the understanding that the replacement for this position will receive training and assistance from Stephanie Burt, if necessary, during the transition. A motion was made by Carlos Price, 2nd by Irene Henry and carried with all in favor.
- F. Consider and take possible action to begin process of seeking replacement of the Treasurer with formal approval effective at the Regular Meeting of October 11, 2018, contingent upon any current Board member declining this position. A motion was made by Carlos Price, 2nd by Irene Henry and carried with all in favor.

8. DISCUSSION

- A. Written approval was received by MUD #12, Board President, to proceed with sign/insignia replacement above bay doors on the Fire Station and to approve adding “Fire Department” signage as well. The BVVFD Board agreed to delay action on replacement of signage until a later date

8. MEMBER’S COMMENTS

- B. General Members – none.
- C. Board Members
 - Carlos Price informed the Board that the BV Summer Festival golf tournament made a \$6500 profit on this charity event. \$3,500 of the proceeds is being donated to the BVVFD. The Board thanked Mr. Price for his organizations generous contribution.
 - Stephanie Burt suggested that the Board may want to consider whether the BVVFD Board should use BVVFD funds for donations to other causes since we are a nonprofit organization.

9. ADJOURNMENT

With a motion made by Stephanie Burt, 2nd by Carlos Price, duly put and unanimously carried, the Board of Directors adjourned at 7:20pm.

**Respectfully Submitted,
Irene Henry, Secretary**