

**CITY OF BAYOU VISTA
SPECIAL CALLED MEETING
AGENDA
Thursday, March 7, 2019 – 6:30 P.M.**

The members of the Bayou Vista City Council convened for a Special Called Meeting on Thursday, March 7, 2019, at 6:30 p.m., at the Community Center, located at 783 “C” Marlin, Bayou Vista, Texas, (corner of Neptune and Marlin) concerning the following items:

A quorum of the City Council was present and included:

Mayor Pro Tem	James L. Cook, III	Present
Position 1:	Bob Althaus	Present
Position 2:	Tami Inman	Present
Position 3:	Carlos Price	Present
Position 4:	Louis Wortham	Present
Mayor	Daniel Konyha	Absent with Notice

Legal Counsel was present

1. Call Meeting To Order

Mayor Pro Tem Cook called the meeting to order at 6:30 P.M.

2. ROLL CALL

Roll Call was taken as reflected above.

3. First Order of Business

- A. Announcement by the Mayor Pro Tem of the presence of a quorum, that the meeting had been duly called, and the notice of the meeting had been posted in the manner prescribed by law.**

4. Pledge of Allegiance and Pledge to the Texas Flag

The Pledges were led by Mayor Pro Tem Cook.

5. Citizen’s Comments on Agenda Items Only

Citizen commented she was pleased the City was establishing a consistent code enforcement process.

6. ACTION ITEMS

- A. Consider and take possible action to approve the “Code Enforcement Process” Procedure as presented by Mayor Pro Tem Cook.**

Mayor Pro Tem Cook advised he requested this “Special Called Meeting” and he reminded Council that they had discussed the “Code Enforcement Process” item in a past meeting. The reason to bring it to the Board in a “Special Called Meeting” was due to an administrative error for failure to put this item on the February 26, 2019

agenda as he had requested. He felt this process was too important and it could not wait another 30 days (until the next council meeting) to be addressed.

Mayor Pro Tem Cook further commented this process is not an Ordinance, nor a means to micro-manage or intensify any other Ordinance, it is simply a process with a time frame and commitment to allow consistency in enforcing Ordinances that is the same for each resident.

Alderman Inman agrees this method is just a written guideline and this process ensures there will be no selective enforcement; it will be the same for everybody. She further stated, this is just a procedure to make sure everything was done correctly during the process. She said "that is the goal."

Alderman Price had concerns regarding the 1 day on the chart to remedy defect and felt that was not always possible to get a cure in 1 day. Alderman Price does not want the Board to micro-manage.

Alderman Inman stated, actually they have 2 days and Alderman Cook did a good job of breaking this down into the 2 days

Mayor Pro Tem Cook acknowledged and understood Alderman Prices' concern regarding the 1 day. He clarified the type of violation either a building code or code enforcement and route to the proper City Staff member who could receive the complaint, log it, and follow through on the complaint depending on the type of violation.

Alderman Wortham wanted to clarify, is this process "1 business day" or "1 calendar day" and after discussion the Board determined the process will be noted as "1 business day".

There was further discussion among the Board on how to deliver the warning notices involving certified mail or regular mail. Also it was determined other acceptable methods of communication on mitigating the violation were email, hand written and basically any documentation that could be put into the file.

Alderman Althaus wanted to make sure we logged every violation, even those that were not valid and if this would be a paperless process and should they wait until this has all been set up before we implement this process. Alderman Price wants to leave how the documents are handled up to the building inspector and police department.

Alderman Price wants to develop the process further to the extent once the case has been closed, it would be scanned, and Alderman Inman agrees that we need this to be a paperless process.

A motion was made by Alderman Inman to accept with the changes discussed.

The motion was seconded by Alderman Price.

The motion carried with all in favor

7. COMMENTS

- Citizen's Comment

A citizen asked "if a true citation is written, does Code Enforcement appear in court on that case?" The reply was "yes".

- Aldermen's Comments

Alderman Wortham stated he was glad we had a structured process and it is a step toward having a consistent and even handed enforcement so everyone is treated the same, he was concerned with only the fact that if 6-10 violations and it may be perceived by the first one that they are being picked on.

Alderman Price and Alderman Althaus appreciated Mayor Pro Tem Cook's work on this project.

Alderman Inman encouraged citizens to come to City Hall, at any time, to get a copy of more information regarding the contents/attachments of each agenda item.

Alderman Inman expressed she had good news for the City as she had been invited to Texas Parks and Wildlife in Austin on the 20th of March to attend the final process to be approved for the Parks and Wildlife grant to the tune of \$73,000.00. She is thrilled and stated it was a lot of work, but she is looking forward to the city having a new playground in the next year or so. She thanked everyone for coming tonight.

- Mayor Pro Tem Comments

Mayor Pro Tem Cook thanked everyone for coming to the meeting.

8. ADJOURNMENT

A motion was made by Alderman Althaus to adjourn. The motion was seconded by Alderman Wortham, duly put and unanimously carried, the Council adjourned at 6:58 P.M.

Respectfully submitted,
Terri Neal – Administrative Assistant

James L. Cook, III, Mayor Pro Tem

Terri Neal, City Secretary